

Topic	ID Description	PC Shortcut	MAC Shortcut
Catapult & Schlep	1 Expand Selection of Cells	SHIFT + ARROWS	SHIFT + ARROWS
	2 Catapult to Next or Last Non-Empty Cell	CTRL + ARROWS	CMD + ARROWS
	3 Catapult & Select to Next or Last Non-Empty Cell	CTRL + SHIFT + ARROWS	CMD + SHIFT + ARROWS
Switch Tabs	4 Move to Next Worksheet (tab)	ALT + ↓	OPT + ↓
	5 Move to Previous Worksheet (tab)	ALT + ↑	OPT + ↑
First & Last Cell	6 Move to First Cell of Worksheet	CTRL + Home	fn + CMD + ←
	7 Move to Last Cell of Worksheet	CTRL + End	fn + CMD + →
Cols & Rows	8 Select Entire Column	CTRL + SPACE	CTRL + SPACE
	9 Select Entire Row	SHIFT + SPACE	SHIFT + SPACE
Insert & Delete	10 Insert Cell(s) & Shift Right (based on selection)	ALT + I + L + I	CTRL + OPT + I + L + I
	11 Insert Cell(s) & Shift Down (based on selection)	ALT + I + L + D	CTRL + OPT + I + L + D
	12 Insert Column(s) (based on selection)	ALT + I + C + C	CTRL + OPT + I + C + C
	13 Insert Row(s) (based on selection)	ALT + I + C + R	CTRL + OPT + I + C + R
	14 Delete Cell(s) & Shift Up (based on selection)	ALT + E + D + Y	CTRL + OPT + E + D + Y
	15 Delete Cell(s) & Shift Left (based on selection)	ALT + E + D + Z	CTRL + OPT + E + D + Z
	16 Delete Column(s) (based on selection)	ALT + E + D + E	CTRL + OPT + E + D + E
	17 Delete Row(s) (based on selection)	ALT + E + D + D	CTRL + OPT + E + D + D
Misc Help	18 Show Keyboard Shortcuts Help Window	CTRL + /	CMD + /