

## JPro Spotlight Excel Pivot Tables

Session Agenda		Total Duration (Min)		120
#	Activity	Start Time (EST)	End Time (EST)	Duration (Min)
1	Initial Joining Grace Period	1:00 PM	1:05 PM	5
2	Welcome & Intro	1:05 PM	1:10 PM	5
3	Icebreaker / Questions for the chat	1:10 PM	1:12 PM	2
4	What is a Pivot Table & why should I care?	1:12 PM	1:15 PM	3
5	Example: LEGOs	1:15 PM	1:25 PM	10
6	Learning the Lingo	1:25 PM	1:35 PM	10
7	Example: Salsa Log	1:35 PM	1:45 PM	10
8	Case Study: How I made \$70K using Pivot Tables	1:45 PM	1:55 PM	10
9	Workshop: How to create a Pivot Table (I Demo)	1:55 PM	2:00 PM	5
10	<b>START BREAKOUT ROOMS - 1 PERSON PER ROOM</b>			
11	Workshop: Build your own Pivot Tables (You Do)	2:00 PM	2:25 PM	25
12	<b>END BREAKOUT ROOMS</b>			
13	Workshop: Review Answers (We Review)	2:25 PM	2:40 PM	15
14	Conclusion: Recap Discussion	2:40 PM	2:45 PM	5
15	Class Evaluation	2:45 PM	2:50 PM	5
16	Q&A / Buffer Time	2:50 PM	2:55 PM	5
17	End Early	2:55 PM	3:00 PM	5